



# Valencia Racquet Club

Homeowners Association P.O. Box 800997 Santa Clarita Ca. 91380

## CLUBHOUSE RESERVATION FORM

DATE \_\_\_\_\_ DATE OF FUNCTION \_\_\_\_\_ NUMBER OF PEOPLE ATTENDING \_\_\_\_\_

PURPOSE OF FUNCTION \_\_\_\_\_

TOTAL OCCUPANCY MAXIMUM 70

**This agreement is for rental of the clubhouse ONLY, the Pool, Spa, OR other parts of the facilities CANNOT BE USED in conjunction with usage of the Clubhouse due to increased liability.**

- A. Air conditioning as well as heating **MUST BE TURNED OFF** when your function is over or there is a \$100.00 fee that will be taken out of your \$250.00 deposit.
- B. If the key and keycard is not returned a \$200.00 re-keying fee that will be deducted from the deposit.

### USAGE FEE SCHEDULE FOR CLUBHOUSE

Every homeowner in good standing is entitled to use the clubhouse: (1) **FREE time free**

**2<sup>nd</sup> usage - \$75.00**

**3<sup>rd</sup> usage - \$100.00**

**A \$250.00 Security/Cleaning deposit is required.** This will be returned to the Homeowner if clubhouse is left in a clean, orderly, and undamaged condition per the instructions printed below, the key is returned to the Manager, and the air conditioner is turned off.

1. **DECORATIONS:** Must be hung with masking tape or other removable material so as to not damage painted surfaces. All decorations must be removed including tape residue.
2. **KITCHEN:** All stove dials must be left in the **"OFF"** position. If the coffee maker is used, it must be cleaned thoroughly. Mop the floor, clean the refrigerator, wipe down the counters, clear the garbage disposal of all debris, and empty all trash into the barrels outside.
3. **MAIN ROOM:** Vacuum all carpeted areas, return all furniture to original location, remove all finger marks from the tables, chairs windows, vertical drapes & all painted surfaces
4. **BATHROOMS:** Flush all toilets; remove all trash to barrels outside, wipe out sinks, clean mirrors, clean floors, and wipe down stalls.
5. **LIGHTS:** All lights must be turned OFF when you leave.
6. **DOORS:** All doors must be secured when you leave.
7. **TRASH:** All trash must be picked up that is generated by your function.
8. **CLEAN UP TIME:** Clean up must take place by **9 a.m.** the morning following your function.

- A. ALCOHOLIC beverages may not ever be served to MINORS or by MINORS, on Valencia Racquet Club premises. It is the HOMEOWNER'S responsibility to see that their guests DO NOT leave the premises under the influence of alcohol or other controlled substances.**
- B. SMOKING IS NOT PERMITTED** in the clubhouse, and is restricted to the concrete sidewalks directly adjacent to the clubhouse.
- C. ALL functions on WEEKDAYS (SUNDAY through THURSDAY) MUST BE OVER BY 10:00 P.M.** All persons MUST BE off the grounds by **10:30 P.M.** **CLEAN UP** must be accomplished by **10:30 P.M.** or may take place the following morning by 10:00 A.M.

**ALL RULES AND REGULATIONS OF THE CLUBHOUSE, YOUR GUESTS CONDUCT, AND THE PREMISES OF THE VALENCIA RACQUET CLUB.**

- D. All MINORS must be supervised by the HOMEOWNER signing this agreement.**
- E. Functions on WEEKENDS (FRIDAY AND SATURDAY) MUST BE OVER BY 11:30 P.M.** All persons MUST BE off the grounds by **12:00 Midnight.** **CLEAN UP** must be accomplished by **12:00 (Midnight)** or may take place the following morning by 10:00 a.m.
- F. ALL MUSIC , ENTERTAINMENT, BANDS, DJ'S or (OTHER) that are a part of your function MUST cease at 10:00 P.M.** Monday through Sunday.
- G. WINDOWS and DOORS** must remain closed during your function so as to not interfere with the quiet enjoyment of the neighborhood by other residents
- H. LOUD** boisterous conduct IS NOT permitted at any time.
- I. THIS RENTAL AGREEMENT** pertains to the **CLUBHOUSE** and the concrete walkways that are directly adjacent to the clubhouse. The **SWIMMING POOL, BASKETBALL COURTS, CHILDRENS PLAY AREAS, TENNIS COURTS,** or other elements of the Valencia Racquet Club **ARE NOT** included in this agreement.
- J. ALL GUESTS** are under the supervision of the HOMEOWNER signing this agreement. HOMEOWNER signing agreement **MUST BE ON THE PREMISES** during this function.
- K. ARRANGEMENTS** for signing the CLUBHOUSE RENTAL AGREEMENT, leaving security/cleaning deposit, pick up of key , **MUST BE** made in advance by contacting the Manager at least 72 hours before your function , for an appointment.
- L. YOUR DEPOSIT** will be returned to you after the clubhouse is inspected and found to be in an acceptable condition.

**WHAT SUPPLIES YOU NEED TO PROVIDE AND ITEMS YOU NEED TO SUPPLY FOR CLEAN UP.**

Paper towels, dishwashing soap, bar soap, toilet paper, window cleaner and a mop.

**HOLD HARMLESS AND LICENCE AGREEMENT**

Between Homeowner (Renter in all cases) and the Valencia Racquet Homeowners Association

**As renter of clubhouse I am responsible for accommodating all my guests with special needs:**

Date \_\_\_\_\_ Signature \_\_\_\_\_

**1. Renter understands and agrees** that, during the time of renters use and occupancy of the premises, the sole responsibility for the premises is his, and that in the event that any damages to the premises occur during such time whether caused by Renter, his guests, invitees, licensees, or others present on the premises. Homeowner shall be personally liable for any amounts necessary to repair any damage.

**2. Club shall not be liable** to renter or any members of the Renters family or to any other person or persons for or on account of any injury or damage of any kind whatsoever to persons or property from whatever cause or however occurring occasioned in or about the premises or anywhere else resulting from any patent or latent defect, structural or otherwise, in the construction, condition or present or future lack of repair of the premises, or of the building or buildings where such premises are situated or on the sidewalks adjacent thereto, or the pool areas, or fences, the wiring, equipment, or apparatus therein or thereof, the plumbing, gas, water, electrical, stove, refrigerator, water heater, or pipes or sewage or the use, misuse, disuse of the building or buildings in which such premises are located or any part thereof or the sidewalks, tennis areas, pool areas, basketball court area or play areas, including fences and gates adjacent thereto or any equipment therein or apparatus thereof.

**3. Renter agrees** to and shall defend, indemnify and hold harmless against and from, damage, claim of damage or loss, liability or expense arising out of or resulting from any loss, damage, claim of damage, liability or expense arising out of or resulting from any damage or injury to any person or the property of any person by license or invitation of Renter, including without limitation any loss, damage, claim of damage, liability or expense to Club resulting from the stoppages, overflow, or breakdown of any toilets or other plumbing facilities caused by Renter or other such persons negligence or misconduct, or from the failure of Renter in any respect to comply with the requirements or provisions of this agreement, and from and against any expense, including cost of litigation, and reasonable attorneys fees incurred in investigating, prosecuting, resisting or compromising any claim asserted with respect to any of the foregoing.

**HOMEOWNERS SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_

**AS A HOMEOWNER OF THE VALENCIA RACQUET CLUB, I AM FULLY AWARE OF MY RESPONSIBILITY TO SEE THAT MY GUESTS ARE MADE AWARE OF THE RULES AND REGULATIONS, AND THAT THEY ARE ADHERED TO AT ALL TIMES.**

**HOMEOWNER SIGNATURE** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**PHONE#** \_\_\_\_\_ **EMAIL ADDRESS** \_\_\_\_\_

**DEPOSIT CHECK #** \_\_\_\_\_

**OFFICE USE ONLY: Cleaned YES NO**

**NUMBER OF KEY GIVEN** \_\_\_\_\_

**OFFICE PHONE NUMBER IS: 297-2997**

**OFFICE HOURS ARE 9:00 A.M. - 5:00 P.M. MONDAY - FRIDAY BY APPOINTMENT ONLY**